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BOARD RECORDS

The approved budget, statistical compilations, reports, notices, bulletins, memoranda, minutes of meetings, and official communications between governmental branches are public records, and access thereto during normal hours of business may be granted to any citizen. When access to school records is granted, examination thereof will be made in the presence of the record custodian regularly responsible for maintenance of files, (see....Freedom of Information).

Not included in the category of records to which the privilege of access is given are the following:

1. Personnel records
2. Pupil records
3. Personal correspondence
4. Names and addresses of employees

APPROVED: BOARD OF EDUCATION

DATE: June 14, 1988
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